## **Covid-19 Visitor Guidelines**

Torre C of E Academy is asking for the support and understanding of our visitors in helping us minimise the risk of Covid-19.

Torre continues to take guidance from Public Health England, the Government, the DfE and the Local Authority (Torbay). Taking this into account, we are now limiting access to the site to essential visitors only. If you are unsure as to whether your proposed visit is considered essential, please email the School Reception at admin@torrecofeacademy.org.

If your visit to Torre is an essential one, we would nevertheless ask that you refrain from visiting if:

- you have travelled from or transited through any of the countries or areas that are currently on the quarantine list or in a local lockdown in the past 14 days.
- · you have developed a fever (above 37.8C) or a new, continuous cough within the last seven days.
- anyone in your household is required to self-isolate in accordance with Government guidelines.

Along with all members of the Torre community, any visitors to the School should wash their hands with soap and water or hand gel before leaving home and once they arrive at Torre C of E Academy. Gel hand sanitiser will also be available on arrival and throughout your visit.

For the avoidance of potential embarrassment, we would also like to advise you that the school is currently operating a 'no handshake' policy for all members of its community.

We apologise for not being able to give you our usual warm welcome, but we must take the current situation very seriously and look after the welfare of our pupils and staff.

We are asking that all visitors, who are here to work in a specific class, or in a small group or room wear a face mask (when moving around the school) to potentially protect our young people and staff from infection. These can be provided by the school where necessary. Masks do not have to be worn when working with children, if this will be of detriment to their learning experience. All other visitors will be expected to wear a mask at all times.

Adults are, where possible, trying to stay 1+ metre apart from each other (in line with Government advice) and so we ask this of our visitors too.

Any visitors who bring resources are asked to wipe these before and after use with our pupils using appropriate sanitising products. School resources, which are required by the visitor (e.g. computer keyboard) will be wiped by the school staff prior to, and after, the visit.

If you have any questions, please contact the member of staff you were due to visit.